Wing Ki Au (Jade)

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WORK EXPERIENCE

Innovative Business Concepts Inc. (NYC OTI Vendor Projects)   **New York, NY (Remote)**

Digital Designer/ Data Analyst   *Aug 2023 - Present*

- Created UX/ UI Design for NYCOTI $2B initiatives web applications.
- Performed data cleaning and analysis for daily and weekly dashboard reports using Excel, PowerBI and SalesForce.
- Facilitated front end development and reconcile backend development.

Noetica AI   **New York, NY (Remote)**

Software Engineer (Contract)   *May 2023 - Aug 2023*

- Back End Implementation for user usage data collection.
- Using Python and SQL to perform data transformation, exploration and data analysis for machine learning models.
- Using PowerBI and Tableau for Data visualization dashboards.

NYC Department of Education / RFCUNY (LaGuardia CC)   **New York, NY (Onsite)**

Technical Support Specialist   *Aug 2022 - May 2023*

- Managed different over 2,000 school devices through intune and apple device management system.
- Created budget report using excel and PowerBI.
- Provided technical support (IT) onsite to 200 school teachers and 1,721 students

New York City Tech Talent Pipeline   **New York, NY (Remote)**

Full Stack Web Developer (Team Lead)   *Dec 2021 - Jan 2022*

- Led a team of 16 interns and facilitated full stack projects in the training program
- Proposed solutions and presented the final projects to the project managers
- Facilitated and engaged in the web development projects

Microsoft Hong Kong   **Hong Kong (Remote)**

JobHack Event Customer Facing Intern (2nd Runner Up Group Award)   *Nov 2020*

- Proposed a topic and a solution based on the topic theme given to help minorities in HK during Covid-19 pandemic.
- Designed and created a mobile application using Microsoft products to connect volunteers and 1.27M elderly.
- Solved business issues by using AI technology built in mobile application.

EDUCATION

John Jay College of Criminal Justice   **New York, NY**

Bachelor of Science - Computer Science and Information Security (CGPA: 3.8)

AWARDS and SCHOLARSHIPS

Microsoft Hong Kong 2021 Jobhack hackathon Group Award - Second Runner Up;
HI TECH PREP Scholarship three times recipient; International Student Support Scholarship;
ePortfolio Showcase Award; Dean's List throughout the academic years

SKILLS

Python, Excel, SQL, HTML, CSS, Excel, Figma, Trello, Agile. JavaScript, BigQuery, PowerBI. Cantonese (Bilingual), English (Bilingual), Mandarin (Proficient)